

HOME RENTAL HOUSING RENT INCREASE REQUEST

PROJECT NAME & ADDRESS: _____

INCREASE REQUEST DATE: _____

PROPOSED EFFECTIVE DATE: _____

Gross Rent = Unit Rent+UA+Non-Opt Charges
Gross Rent must not exceed applicable HOME Limit

| | Unit Type | BR Size | No. of HOME Units of this size | Unit Type (Low/High) | Current Unit Rent | | Proposed Unit Rent | Applicable UA | Non-Opt Charges | Proposed Gross Rent |
|----------------|------------|------------|--------------------------------|----------------------|-------------------|--|--------------------|---------------|-----------------|---------------------|
| EXAMPLE | <i>Apt</i> | <i>1BR</i> | <i>4</i> | <i>Low</i> | <i>440</i> | | <i>450</i> | <i>30</i> | <i>20</i> | <i>500</i> |
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Attach Completed Utility Allowance Source Document

DESCRIPTION OF NON-OPTIONAL CHARGES: _____

If units are also receiving Federal or Local **Project-Based Rental Assistance** and proposed gross rents exceed the High HOME limit, **ALL** conditions below **MUST** be met.

- Are units designated as Low HOME? Yes No
- Are units occupied by households whose incomes are at or below 50% AMI? Yes No
- Are tenants' total payments (TPR+UA+Non-Opt Charges) not more than 30% of their adjusted income? Yes No

ALLOW AT LEAST 60 DAYS TO PROCESS YOUR REQUEST AND UPON RECEIPT OF APPROVAL, TO GIVE THE TENANT THE REQUIRED NOTICE PER THE TERMS OF THE LEASE.